# COLLEGIUM PHARMACEUTICAL, INC. COMPENSATION COMMITTEE CHARTER

Effective May 2015

# I. PURPOSE

The Compensation Committee (the "Committee") of the Board of Directors (the "Board") of Collegium Pharmaceutical, Inc., (the "Company") has the responsibility and authority to review the performance and development of the Company's management in achieving corporate goals and objectives and to assure that the Company's executive officers (including the chief executive officer, the "CEO") are compensated effectively in a manner consistent with the strategy of the Company, competitive practice, sound corporate governance principles and shareholder interests. Toward that end, the Committee shall oversee, review and administer all compensation, equity and employee benefit plans and programs.

#### II. COMPOSITION

The Committee shall be composed of two or more directors, each of whom shall be an "independent director" as required by the rules and requirements of the Securities Exchange Act of 1934, as amended (the "Exchange Act"), any rules and regulations promulgated thereunder by the Securities and Exchange Commission and the listing rules of The NASDAQ Stock Market LLC ("NASDAQ"), subject to any phase-in provisions, exceptions and cure period rules and an "outside director" within the meaning of Section 162(m) of the Internal Revenue Code of 1986, as amended ("Section 162(m)"). A director shall qualify as independent if the Board has affirmatively determined that such director is independent, consistent with the basic independence criteria set forth in the Company's Corporate Governance Policy. In the event that any member of the Committee does not also qualify as a "non-employee director" within the meaning of Rule 16b-3 under the Exchange Act ("Rule 16b-3"), then all equity awards that would otherwise be approved by the Committee shall be (i) approved by a subcommittee of the Committee consisting solely of two or more "non-employee directors" within the meaning of Rule 16b-3, or (ii) approved by the entire Board.

Each member of the Committee shall be appointed annually by the Board. Any member of the Committee may be removed or replaced by the Board at any time. Any vacancy occurring in the Committee shall be filled by the Board. Unless a chair of the Committee (the "Chair") is elected by the full Board, the members of the Committee may designate a Chair by majority vote of the full Committee. The Chair (or in his or her absence, a member designated by the Chair) shall preside at all meetings of the Committee and set the agenda for each Committee meeting. A Secretary of the Committee may be appointed by the Chair of the Committee.

## III. <u>MEETINGS</u>

The Committee shall meet as often as it determines is necessary to carry out its responsibilities. Meetings may be scheduled as needed and may be called by the Chair of the Committee or, if there is no such chair, by two members of the Committee. The Committee shall have the authority to establish its own rules and procedures for notice and conduct of its meetings so long as they are not inconsistent with the provisions of the Company's Bylaws (as amended or restated from time to time, the "Bylaws") that are applicable to a committee of the Board. Except as otherwise provided by statute, a majority of the members shall represent a quorum of the

Committee for the transaction of business at any meeting. Formal action to be taken by the Committee shall be by unanimous written consent or by the affirmative vote of at least a majority of the members present (in person or by telephone conference call) at a meeting at which a quorum is present. The Committee shall maintain written minutes of its meetings, which minutes will be filed with the minutes of the meetings of the Board. A summary of all formal action taken by the Committee (or any subcommittee thereof) shall be reported at the next meeting of the Board following such action.

The Committee may, in its discretion, invite other directors of the Company, members of the Company's management or any other person, including, without limitation, outside counsel or consultants, whose presence the Committee believes to be desirable and appropriate to attend and observe meetings of the Committee. The Committee may exclude from its meetings any person it deems appropriate. No officer or employee may be present during any discussions and deliberations of the Committee regarding the compensation of such officer or employee.

### IV. RESPONSIBILITIES AND DUTIES

The Committee shall have the following authority and responsibilities:

## **Determination of Compensation and Benefits**

- 1. Review annually and approve the corporate goals and objectives applicable to the compensation of the CEO and the Company's other executive officers, evaluate at least annually the performance of the CEO and the Company's other executive officers in light of those goals and objectives, and determine and approve the compensation of the CEO and the Company's other executive officers based on this evaluation, including, but not limited to, salary, bonus or bonus target levels, long and short-term incentive and equity compensation, retirement plans, and deferred compensation plans as the Committee deems appropriate.
- 2. Review annually and approve the Company's compensation strategy to ensure that it promotes shareholder interests and supports the Company's strategic and tactical objectives, and that it provides appropriate rewards and incentives for management and employees of the Company, including review of compensation-related risk management.
- 3. If deemed advisable by the Board or the Committee, determine stock ownership guidelines for the CEO, other executive officers and/or directors and monitor compliance with such guidelines.
- 4. Review and recommend to the Board the terms of any binding offer letters, employment agreements, termination agreements or arrangements, change-in-control agreements, indemnification agreements and other material agreements executed by the Company with an executive officer of the Company.
- 5. Review and approve any new compensation plan or any material change to an existing compensation plan, make recommendations to the Board with respect to the Company's incentive compensation plans and equity-based plans subject to shareholder approval (if and as needed) and oversee the activities of the individuals and committees in charge of administering the Company's compensation plans.

- 6. Administer the Company's equity compensation plan and benefits plans for any equity or cash compensation arrangements that are adopted by the Company from time to time, with such authority and powers as are set forth in the respective instruments establishing such arrangements, including establishing performance metrics, determining bonus payouts and granting equity awards to employees and executive officers.
- 7. Oversee and periodically review the operation of all the Company's employee benefit plans.
- 8. Review and recommend to the Board the appropriate structure and amount of compensation for the Board members, including all forms of cash compensation paid to members of the Board and the grant of all forms of equity compensation provided to members of the Board

## **Regulatory Compliance**

- 1. Review the "Compensation Discussion and Analysis" (the "CD&A") disclosure, if such disclosure is required or voluntarily provided by the Company, prepared pursuant to the requirements of Item 402(b) of Regulation S-K (or any successor disclosure item).
- 2. Prepare the Compensation Committee Report based on the review of the CD&A, if any, and recommend to the Board whether the CD&A disclosure should be included in the Company's annual report on Form 10-K, proxy statement, information statement or similar document.
- 3. In consultation with management, oversee regulatory compliance with respect to compensation matters, including overseeing the Company's policies on structuring compensation programs to preserve tax deductibility, and, as and when required, establishing performance goals and verifying that performance goals have been attained for purposes of Section 162(m).
- 4. Oversee the Company's compliance with the Securities and Exchange Commission's rules and regulations regarding shareholder approval of certain executive compensation matters, including advisory votes on executive compensation and the frequency of such votes, and the requirements under the listing rules of NASDAQ that, with limited exceptions, shareholders approve the equity compensation plans.
- 5. Perform any other activities that may be required by applicable laws, regulations or the rules to be performed by a company's "compensation committee" or as the Committee or the Board deems appropriate.

#### **Committee Performance Evaluation and Succession Planning**

- 1. Produce and provide to the Board on an annual basis a performance evaluation of the Committee's performance of its duties under this Charter. The performance evaluation shall be conducted in such a manner as the Committee deems appropriate. Any member of the Committee may present the evaluation to the Board either orally or in writing.
- 2. Regularly report to the Board on the Committee's activities, recommendations and conclusions.

- 3. At least annually, review and reassess the adequacy of this Charter and recommend any proposed changes to the Board for approval.
- 4. Review plans for the development, retention and succession of executive officers of the Company.
- 5. Oversee risks and exposures associated with executive compensation plans and arrangements.

# V. RESOURCES; AUTHORITY; ACCESS TO RECORDS

The Company must provide appropriate funding, as determined by the Committee, for payment of reasonably compensation to a compensation consultant, legal counsel or other advisor retained by the Committee. In carrying out its duties and responsibilities, the Committee shall have full access to any relevant records, facilities and employees of the Company and may retain experts and outside consultants to advise the Committee. The Committee shall also have authority, in its sole discretion, to retain or obtain advice and assistance from internal or external legal, accounting, compensation or other advisors or consultants. The Committee shall be directly responsible for the appointment, compensation and oversight of the work of any compensation consultant, legal counsel and other advisor retained by the Committee. The Committee shall not retain or obtain advice from any such expert, outside consultant, external legal, accounting, compensation or other advisor without first taking into consideration the factors relevant to such advisor's independence specified in NASDAQ Marketplace Listing Rule 5605(d)(3) (or any successor rule) and considering and addressing any conflicts of interest between the Company and such advisor, which would require disclosure pursuant to Item 407(e)(3)(iv) of Regulation S-K (or any successor disclosure item). The Committee may also request that any officer or other employee of the Company, the Company's counsel or any other person meet with any members of, or consultants to, the Committee. The fees, expenses or compensation owed any person retained by the Committee and any ordinary administrative expenses of the Committee incurred in carrying out its duties and responsibilities shall be borne by the Company.

Any communications between the Committee and legal counsel in the course of obtaining legal advice will be considered privileged communications of the Company and the Committee will take all necessary steps to preserve the privileged nature of those communications.

#### VI. DELEGATION OF DUTIES

The Committee shall be entitled to form and delegate any or all of its duties or responsibilities to a subcommittee of the Committee, to the extent consistent with the Company's Amended and Restated Certificate of Incorporation (as amended or restated from time to time), Bylaws, and applicable laws and rules of markets in which the Company's securities then trade.